

AGENDA

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU
Date: Thursday 14 November 2013
Time: 7.00 pm

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk
OR

Steve Milton (Acting Salisbury Community Area Manager), on 01722 434255 or email steve.milton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Clewer	Salisbury St Paul's
Brian Dalton (Vice-Chairman)	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Dr Helena McKeown	Salisbury St Edmund & Milford
Ricky Rogers (Chairman)	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

Representatives from Salisbury City Council, Laverstock and Ford Parish Council, the Police, NHS, Fire and Rescue, Salisbury Community Area Partnership and others partner organisations may also be present and the public are of course warmly welcomed.

Map enclosed at page 1

	Time	
<p>1 Welcome and Introductions</p> <p>2 Apologies for Absence</p> <p>3 Minutes (<i>Pages 3 - 12</i>)</p> <p>To confirm the minutes of the last meeting held on Thursday 12 September 2013, as attached to the agenda.</p> <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>5 Chairman's Updates</p> <p>The Chairman will present an iPad to the winner of the County wide Our Community Matters blogging competition - Mr Tim Scrace from Salisbury.</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	<p>7.00pm</p>	
<p>6 Information items (<i>Pages 13 - 26</i>)</p> <p>To note the following Items for information, attached to the agenda:</p> <ul style="list-style-type: none"> a. Maltings & Central Car Park Redevelopment b. Market Square update c. Carers' Small Grants Scheme d. Pest Control Update e. Salisbury Joint Strategic Assessment (JSA) f. State of the Environment Report g. Wiltshire Community Land Trust 		<p>7.10pm</p>
<p>7 Update from Representatives (<i>Pages 27 - 34</i>)</p> <p>To receive updates from representatives of the following partner organisations:</p> <ul style="list-style-type: none"> a) Salisbury City Council b) Laverstock and Ford Parish Council c) Salisbury City Community Area Partnership d) Wiltshire Police e) Fire and Rescue f) NHS – 111 Service (written update) 		<p>7.15pm</p>

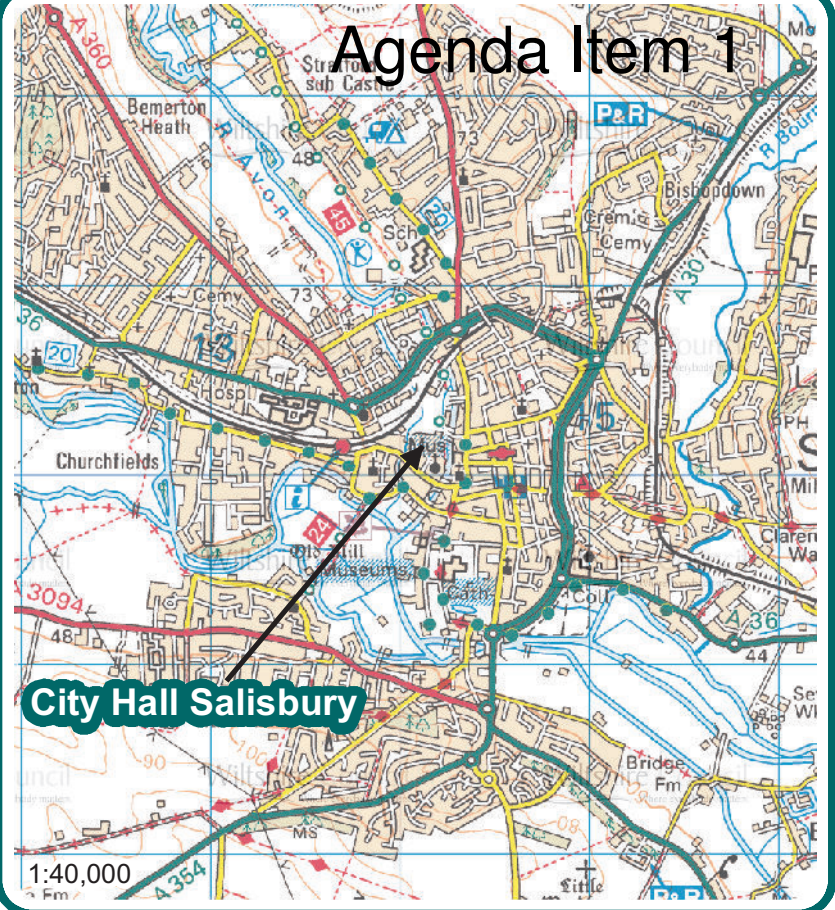
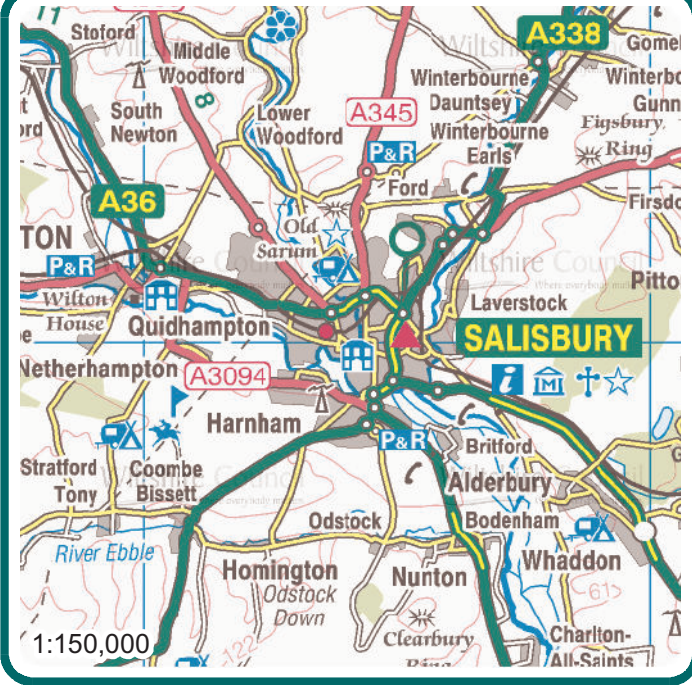
8	<p>Salisbury Bus Station: Designation as an Asset of Community Value <i>(Pages 35 - 36)</i></p> <p>To consider a request from Salisbury City Council for the Bus Station to be designated as an asset of community value under the powers conferred on the Council by the Localism Act, 2011 (papers attached).</p>	7.35pm
9	<p>Proposals for Hillcote Residential Centre <i>(Pages 37 - 44)</i></p> <p>To consider the proposals for the closure of Hillcote Residential Centre. The consultation document produced by Wiltshire Parent Carer Council is attached.</p>	7.45pm
10	<p>Public Health</p> <p>Frances Chinemana from the Council's Public Health Team will introduce a short DVD outlining changes to public health and the new role for Area Boards.</p>	8.00pm
11	<p>Salisbury Campus Update</p> <p>To receive an update from a member of the Community Operations Board (COB) on the progress of the Salisbury Community Campus project at the 5 Rivers Leisure Centre.</p>	8.10pm
12	<p>Community Area Transport Group (CATG) Update <i>(Pages 45 - 52)</i></p> <p>To note the report from the last meeting of the CATG, and to consider the recommendations for funding as set out in the paper.</p>	8.25pm
13	<p>Community Area Grants <i>(Pages 53 - 60)</i></p> <p>To consider community grants for 2013/14 as set out in the attached document, with the opportunity for questions from the public.</p>	8.35pm
14	<p>Community Asset Transfer <i>(Pages 61 - 76)</i></p> <p>The Board will consider the Community Asset Transfer request for Wiltshire Council owned land at Macklin Road, made by Salisbury City Council, as detailed in the attached papers.</p>	8.45pm
15	<p>Future Meeting Dates and Close</p> <p>The next meeting is scheduled for Thursday 9 January 2014 at the City Hall in Salisbury starting at 6.30 for 7.00pm.</p>	8.55pm

Future Meeting Dates

Thursday 9 January 2014
7.00pm
Alamein Suite, City Hall

Thursday 13 March 2014
7.00pm
Venue TBC

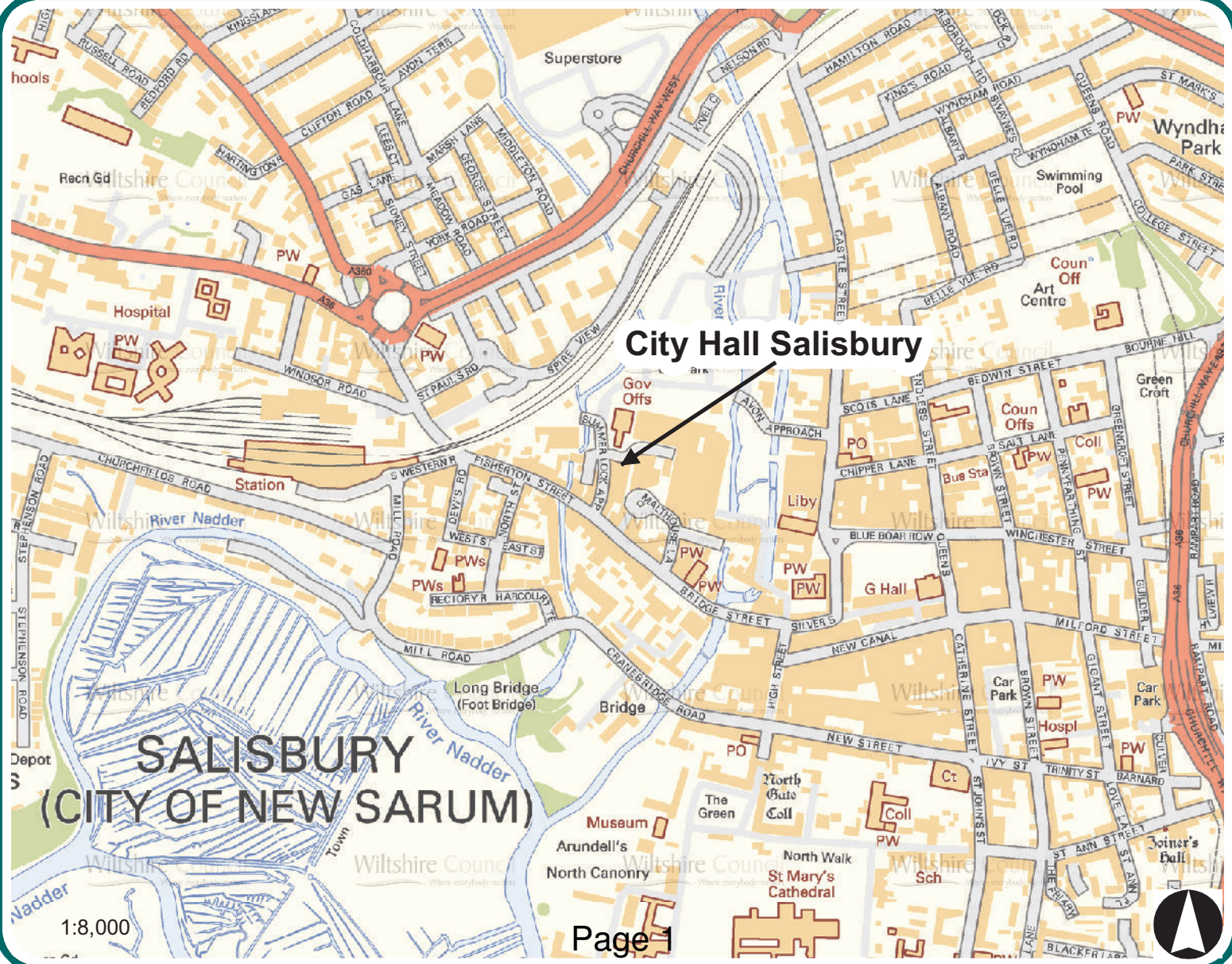
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Agenda Item 1

City Hall Salisbury

City Hall Salisbury
Malthouse Lane
Salisbury
Wiltshire
SP2 7TU



City Hall Salisbury

SALISBURY
(CITY OF NEW SARUM)

1:8,000

Page 1



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MINUTES

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Rd, Salisbury SP1 3JJ
Date: 12 September 2013
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560
or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer, Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss,
Cllr Ricky Rogers (Chairman), Cllr Ian Tomes and Cllr John Walsh

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Lisa Moore, Democratic Services Officer
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)

Town and Parish Councils

Salisbury City Council – C Corbin, T Corbin, M Dean & M Timbrell
Laverstock and Ford Parish Council

Partners

Wiltshire Police – Inspector Andy Noble
Police and Crime Commissioner – Angus Macpherson
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Deborah Biggs
St Edmunds Community Association – T West
South Wilts Agenda 21 – P Rouquette

Total in attendance: 52

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor Ricky Rogers welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Councillor Brian Dalton – Area Board Member • Mike Franklin – Wiltshire Fire & Rescue Service
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 27 June 2013 were agreed as a correct record and signed by the Chairman.</p> <p><u>Questions and Comments</u></p> <p>Mr Brown referred to a comment he had made at the previous meeting, where he had asked about the possibility of the Land owned by Wilts & Dorset on Castle Street, being used as a Bus interchange. The Chairman informed Mr Brown that the Castle Street site had been deemed as not suitable due to the distance from the city centre.</p> <p>Cllr Douglas asked for an update on the Visions Transportation Group, the Chairman provided a verbal update during item 5.</p>
4	<p><u>Declarations of Interest</u></p> <p>Board members declared the following interests:</p> <p>Councillor Ricky Rogers announced that he was a local building contractor, however as he did not carry out work for Wiltshire Council, this was a non-pecuniary interest.</p> <p>Councillors Clewer and Tomes declared non-pecuniary interests in any planning matters as they are both members of the Southern Planning Committee.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman provided the following updates:</p>

	<p><u>New Canal Works</u> The New Canal works had been awarded to the Councils Term Maintenance contractor, which had enabled the work to be carried out quickly and at a high standard, but had not allowed for open consultation.</p> <p><u>Poetry on Location</u> Sophia Compton presented information on the Poetry on Location project, which would see two lines of poetry engraved onto four paving slabs in the south west corner of the Market Square in Salisbury. The Board was then asked to support the project.</p> <p><u>Decision</u> The Salisbury Area Board agreed to support the Poetry on Location project as set out in the agenda papers.</p> <p><u>City Hall Celebrations</u> As a part of the ongoing programme of events to celebrate its 50th Birthday the City Hall will be hosting a Swinging Big Band Tea Dance on Sunday 10 November at 2pm with the Salisbury Big Band and Sticky Toffee Jazz.</p> <p>The council has received a proposal from a local promoter to stage an event on Saturday 9 November as a birthday event to feature the best of Salisbury Music over the last 50 years. This proposal is being considered by the Legacy Steering Group for inclusion in the City Hall Birthday programme of events.</p> <p><u>Vision Board</u> The Chairman had attended the last meeting of the Vision Board; he reported that a series of themed sub groups had been set up using a self nomination method. The Transport Group had met. The Chairman expressed concern over this representing yourself method and the fact that these themed groups already exist within SCCAP and that duplication was now taking place.</p> <p><u>Guild Hall/Market Square</u> The development works outside the Guild Hall and around the Market Square would now not be completed until November or December 2013. It was hoped that all of the granite would be finalised in time for the Charter Fair.</p> <p>Resurfacing in Blue Board Row and some of the surrounding streets was also planned.</p>
6	<p><u>Information items</u></p> <p><u>Decision</u> The Salisbury Area Board noted the information items provided in the agenda papers:</p> <p>a) Purple Flag Update</p>

	<p>b) To track Issues on the online system follow the link: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Salisbury</p>
7	<p><u>Update from Partner Organisations and Groups</u></p> <p>The Board received updates from the following:</p> <p><u>Spotlight on Youth – Bass Connection - Tom Bellshaw</u> Bass Connections is a creative media project for young people, based on Churchfields Road, Salisbury. Tom works to bring together groups of young people and music professionals to work on digital music production projects, where they can learn new production techniques.</p> <p>A competition had been running which offered the young people the opportunity to win a work experience placement for one week with a local graphic design company. The winner would work alongside the team at Trevor Peter Design to design a new logo.</p> <p><u>Salisbury City Community Area Partnership (SCCAP)</u> SCCAP had rolled out a Social Asset Mapping event at the Friary Fun Day, this aimed to establish community knowledge such as who lived in the community and whether people had skills or services which could be better used locally. The results would be available in due course.</p> <p><u>Salisbury City Council (SCC) – Cllr Matthew Dean</u> The Southern Planning Committee had met on 5 September to look at proposals for the new cemetery. The SCC's second preferred site had been approved; however the SCC would be appealing the decision to turn down their first preference.</p> <p>Over 8,000 people had attended the Summer Spectacular event, which had proved to have been very successful; thanks were given to all who had helped with the event.</p> <p>The City Voice publication would shortly be distributed to all Salisbury households.</p> <p>SCC had been awarded the Silver Guild for Salisbury in Bloom.</p> <p><u>Laverstock and Ford Parish Council</u> Recent work with Wiltshire Council to circulate 2500 survey forms to local households to establish whether there was a local need for affordable housing.</p> <p>There would be a 'Big Farm Day Out' on Saturday 14 September, 2 – 7pm at the Riverbourne Farm, Laverstock.</p>

	<p><u>Decision</u> The Salisbury Area Board noted the following written attached to the agenda:</p> <p>a) Police b) Police and Crime Commissioners Office (PCC) c) Fire</p>
8	<p><u>Highways</u></p> <p>The Chairman explained that the public had expectations of how they would like to see the roads maintained, whilst many are aware of the bigger scale schemes around the county, the majority of local residents would like to see smaller scale schemes carried out locally.</p> <p>The Chairman had asked all of the Board members to feedback with a selection of local roads in their wards which they were aware needed repairs. A selection of photos depicting the damage on these roads was then shown on the screen.</p> <p>Parvis Khansari, Service Director for Strategic Services gave a presentation to the Board, a copy of the slides shown are attached to these minutes.</p> <p>Maintenance schemes for 2013/14 include:</p> <ul style="list-style-type: none"> • Exeter Street – Carriageway Repairs • Castle Street – Resurfacing • Wain-a-long Road – Resurfacing • Norfolk Road – Resurfacing • Essex Square – Resurfacing • Brown Street / Milford Street Junction – Resurfacing • A345 Old Sarum – Patched Phase 1, Phase 2 Programmed in Sept / Oct <p>Future Maintenance schemes for 2014 onwards would include:</p> <ul style="list-style-type: none"> • Seth Ward Drive – Surface • Silver Street – Resurfacing • Milford Hill – Resurfacing • Devonshire Road – Resurfacing • Queen Manor Road – Overlay • Roman Road – Resurface • Ashley Road/Butts Road – Resurfacing • Park Street - Resurfacing • St. Marks Road - Resurfacing • Canadian Avenue – Carriageway Repairs • Cherry Close – Resurfacing • Hadrian’s Close - Resurfacing • Mill Road – Reconstruct and Surface

	<ul style="list-style-type: none"> • Bedwin Street – Carriageway Repairs • Queen Alexandra Road - Resurfacing <p>The Chairman thanked Parvis for his presentation.</p>
9	<p><u>New Bus Stop/Layover Proposals</u></p> <p>The Chairman drew attention to the proposed plans which were on display at the meeting. These detailed the proposed new sites for additional bus stops and the layover points around the city centre.</p> <p>Following questions and comments from around the room the Chairman moved a resolution which was then voted on by the Board Members, the following was agreed:</p> <p><u>Decision</u> The Salisbury Area Board:</p> <ul style="list-style-type: none"> • Condemns the closure of Salisbury Bus Station and further condemns the refusal of the existing owner/operator to make any financial contribution towards the estimated £100k costs of the proposed additional Bus stops/Layover points. • Calls upon Wilts & Dorset to delay their plans to close the Bus Station. • Has serious public safety concerns over the proposed additional Bus stop/Layovers and calls on Wiltshire Council to ensure the proposals conform to all current public safety regulations and asks for more vigorous air quality measuring and monitoring. • Supports the growing call for a Bus/Coach Interchange Facility within the proposed Maltings re-development. • Requests Wiltshire Council to urgently evaluate the suitability of a Bus Interchange Facility on either the Salt Lane or Brown Street Car Park locations, subject to consultation with local residents and the local member, reporting back to the Salisbury Area Board.
10	<p><u>Community Area Partnership Review</u></p> <p>The Chairman gave thanks to all who were involved during the review for their assistance which he had found to be honest and open. It was interesting to see how each Area Board operated with or without a Community Area Partnership (CAP) and how those with partnerships were all still quite different in how they worked.</p>

	<p>The SCCAP Review Group had met with the Leader of Salisbury City Council (SCC), who was keen to develop possibilities for SCC to become more involved with the CAP.</p> <p>As SCC had not yet discussed the proposals as a whole, a representative from SCC advised that further discussions would need to take place.</p> <p>The Board Members considered the proposals and recommendations of the Review Group as set out in the report attached to the agenda.</p> <p>The Review Group proposes that:</p> <ol style="list-style-type: none"> 1. The Board continues to have a Community Area Partnership but operates an alternative model/approach to the current SCCAP structure. 2. Salisbury City Council considers taking on a lead role in partnership with the Area Board, which includes provision of funding and administration. 3. A more local approach is taken, on a ward or neighbourhood basis, to identify and promote actions. 4. A theme-based approach is continued for Salisbury-wide strategic issues, with each Area Board member taking responsibility for a specific theme. <p><u>Decision</u> The Salisbury Area Board agreed to:</p> <ol style="list-style-type: none"> 1. Note the CAP Review report. 2. Allocate the balance remaining of £11,278.50 to SCCAP up to the end the March, 2014 so that they can continue their work and assist in the workshop. 3. Convene a workshop to bring together stakeholders to identify a new model and future ways of working in partnership for the benefit of the community.
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Board considered the recommendations from the last CATG meeting held on 7 August 2013 as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The Salisbury Area Board agreed to release the following CATG funding from the 2013/14 budget:</p> <ul style="list-style-type: none"> • £5,000 - London Road & Downton Road, coloured surface treatment

	<p>& bollards.</p> <ul style="list-style-type: none"> • £2,000 - The Oakbournes, Ash Crescent – dropped kerbs. • £2,000 - Odstock Road near junction of Rowbarrow – dropped kerbs. • £1,000 - Odstock Road/Ridings Mead - Controlled crossing near bus stop adjacent to Ambulance Station. • £500 - Devizes Road, nr Highbury Ave – Pedestrian Crossing. <p>The Board also:</p> <ol style="list-style-type: none"> 1. Noted the progress on 2012/13 prioritised schemes (as detailed in appendix 1, attached to the agenda) 2. Noted the bid to the Substantive Scheme (as detailed in Appendix 2 attached to the agenda) 3. Approved the list of schemes recommended for retention and further consideration (as detailed in appendix 3, attached to the agenda) 4. Approved the list of requests recommended for removal (as detailed in appendix 3, attached to the agenda) 5. Noted the recommendation that Issue 2969, replacement of bus shelters, was put forward as an Area Board project (as detailed in appendix 3, attached to the agenda)
12	<p><u>Area Board Funding</u></p> <p>The Chairman invited grant applicants present to speak on behalf of their project to the Area Board. Following discussion the Board members then voted on each application in turn.</p> <p><u>Decision</u> St Michael's Community Centre was awarded £5,000 towards planned improvements to the centres facilities. <u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p> <p><u>Decision</u> Wyndham Park Infants School was awarded £3,700 to create an Inclusion Garden. <u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p>

	<p><u>Decision</u> The Rifles Wardrobe and Museum Trust was awarded £1,290 to provide a replacement CCTV system. <i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></p> <p><u>Decision</u> Salisbury Arts Centre was awarded £701 to provide equipment to enhance marketing and audience engagement. <i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></p> <p><u>Decision</u> Trussell Trust was awarded £5,000 to provide equipment to support the refit and expand the Bemerton Heath Community Shop/Cafe. <i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></p> <p><u>Decision</u> Sarum St Martin Toddler Group was awarded £429 to purchase new soft play equipment. <i>Reason – The application met the Community Area Grants Criteria 2013/14.</i></p>
13	<p><u>Outside Bodies</u></p> <p>The Board considered nominations for outstanding representative vacancies to outside bodies as detailed on the agenda.</p> <p><u>Decision</u> The Salisbury Area Board nominated the following Outside Body Representatives for 2013/14:</p> <ul style="list-style-type: none"> • SCCAP – Cllr Ricky Rogers • Salisbury International Arts Festival – Cllr Ian Tomes <p>And noted the CATG Membership for 2013/14 as detailed in agenda pack.</p>
14	<p><u>Close</u></p> <p>The Chairman gave thanks to Marianna Dodd, Community Area Manager for her work with the Board, as this would be her last meeting. He also thanked everyone for attending and noted that the next meeting.</p> <p>The next meeting of the Salisbury Area Board would be held on Thursday 14 November 2013, 7.00pm at the Alamein Suite in City Hall, Salisbury.</p>

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The Maltings and Central Car Park, Project Update for Salisbury Area Board, 14 November 2013

Introduction

- This briefing note has been prepared for the purpose of bringing members of the Salisbury Area Board up to date with the current status of The Maltings and Central Car Park scheme.

Development Agreement and recent activity

- In mid-July Stanhope signed the Development Agreement with Wiltshire Council to deliver the first phase of the mixed-use scheme at The Maltings and Central Car Park. The Development Agreement commits Stanhope and Wiltshire Council to work together to bring forward the proposed £75 million redevelopment of the first phase of the site.
- Stanhope issued a press release to The Salisbury Journal and Spire FM to provide an update about this, including quotes from Gary Bourne of Stanhope and Councillor Fleur de Rhe-Philipe, Wiltshire Council's Cabinet Member for Economy, Skills & Transport. This resulted in subsequent coverage in The Journal and on Spire FM.
- Over the summer months Stanhope undertook on-site investigations to understand conditions on site and has also been continuing discussions with Wiltshire Council.

Next steps and public consultation

- Gauging interest from the retail market remains an essential part of the process and discussions with prospective occupiers have also been taking place over the summer, and will continue over the coming months.
- Stanhope fully embraces public consultation to inform and develop its plans for this site. It has started this process and is already using the feedback gained from public consultation to develop its ideas. This will be supplemented with further public consultation in the future and as soon as we are in a position to confirm the details of this we will do so.

- Stanhope is currently in the process of arranging meetings with local stakeholders. Most of these meetings will be to provide an update following previous engagement, although some will include recently-elected local councillors that Stanhope has not yet met.
- One aim is to also include young people in this stage of activity and Stanhope is keen to make sure that they have the opportunity to be involved in the consultation on an ongoing basis.

Area Board

- Stanhope would like to thank the area board for the opportunity to update the Salisbury community area on this important development. It will continue to work with the board and local people as this project moves forward.

Information and updates

Market Square Update

Currently the Market Square works are on schedule to finish by the end of November and are on budget. The Christmas lights will be switched on as planned by Salisbury City Council on Thursday 21 November 2013 at 6pm and the Contractors are working closely with the City Council to ensure the event goes smoothly.

In accordance with the resolution of the Area Board at its last meeting, paving slabs have been engraved with the lines of a poem by Vikram Seth and will be delivered to site for inclusion in the York-stone area on the corner outside the Nationwide building in due course. The Lines were chosen by classes from several local schools, Salisbury Arts Centre, Salisbury Poetry Café and other key members of Salisbury's artistic community. The work has been executed by Harry Jonas, a local stonemason who has worked extensively in and around Salisbury.

In view of the high profile of the Christmas Lights event and the return of the highly successful Christmas Market, there are currently no other plans for an official opening before Christmas.

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Information Item

Subject:	Carers' Small Grant Scheme
Weblink:	website
Further details available:	Maria Keel, Senior Commissioning and Contracts Officer Tel: 07500 099652 or email maria.keel@wiltshire.gov.uk

Carers' Small Grants Scheme

Do you have an idea for a project or activity to help unpaid carers in your community, but need funding?

I am pleased to announce the launch of the next round of our Carers Small Grants Scheme. Grants of up to £5,000 are available to get you started. The grants are available to groups and organisations (but not individuals) for projects and activities which can demonstrate that they make a tangible difference to the lives of unpaid carers of all ages in Wiltshire in one or more of the following ways:

- To give carers a break from their caring role
- To help carers learn a new skill which may increase their life chances and employability
- To help improve carers' physical or emotional health and well-being
- To reduce isolation
- To increase peer support
- To help carers' access to information, support and guidance

Match-funding is not required; however, these are one-off grants so applicants need to look for other sources of funding for the continuation of their project at the end of the funding period. (You can contact the Wiltshire and Swindon Community Foundation on 01380 729284 for advice on additional funding).

Funding will not be given for any project or activity which duplicates services already commissioned by Wiltshire Council.

The next deadline for applications is 30 November 2013 and applications can be downloaded from the Wiltshire Council [website](#).

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Information Item

Subject:	Pest Control Update
Officer Contact Details:	Claire Francis - Public Protection Manager Telephone: 01249 706309 E-mail: claire.francis@wiltshire.gov.uk

Wiltshire Council's Pest Control team are pleased to be able to visit the area board meetings to offer advice on the services available to the general public, local businesses and parish and town councils. The pest control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.

A recent study by the Chartered Institute of Environmental Health¹ asking residents their views on pest control found that 85% of those questioned believe that their pest control department is an important part of public health protection in their area.

The pest control team provides treatments for rats, mice, wasps, fleas, bedbugs, clusterflies, carpet moths, squirrels, and cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefits.

To give you an idea of the number of pests we deal with during the winter of 2012/13 we treated just fewer than 1000 rodent problems and in August 2013 we treated 514 wasp nests affecting homes and businesses in Wiltshire.

Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.

If you or someone in your community has a pest problem advice and information can be found on the web pages [/www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol](http://www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol). We can be contacted via our on-line [pest control enquiry form](#) or through the Council's 0300 4560100 telephone number.

¹ <http://cieh.org/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=46952>

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Information Item

Subject:	Community Area Joint Strategic Assessments
Officer Contact Details:	Aimee Stimpson, Associate Director of Public Health Aimee.Stimpson@wiltshire.gov.uk 0300 0034566
Weblink:	
Further details available:	Wiltshire Intelligence Network http://www.intelligencenetwork.org.uk/

Information Item

Summary of announcement:

The JSA for Wiltshire 2012-13 was published in late 2012 on behalf of the Public Services Board (PSB). You may recall this was made possible by the contributions made by each of the thematic delivery partnerships – health and wellbeing, local economic partnership, children and young people’s trust, community safety, housing, transport, local nature partnership, and resilient communities.

The value of local data and evidence meant we supplemented the JSA Wiltshire with 20 individual local community area assessments. The community area JSAs, first published in 2011, added to our local knowledge and helped us and communities focus on the real issues in their local area. As part of the JSA programme, the Community Area level assessments (CAJSAs) are in the process of being updated this year, these will provide updated data about our local communities across the ten chapters.

The CAJSAs have taken on board feedback from Councillors, officers, organisations and feedback from our community events (held in 2012) and will build on the existing document and include more information on changes; trends; qualitative survey data (such as the results from the What Matters to You survey 2013) and other primary research such as the Census 2011.

We also intend to address some gaps in the first community area JSAs by including two new chapter’s one covering leisure, and a second chapter art and culture which aligns the CA JSAs with community plans. The assessment will follow a similar structure to the JSA Wiltshire 2012-13 version, and will include a chapter written by each thematic delivery partnership (TDP).

We aim to publish the CA JSAs at a second round of community events between January and April 2014 and have discussed these plans at the Chair of the Area Board meeting and also met with Area Board managers. We are currently in the process of agreeing dates for each community event. The CA JSAs will be the focus of a major *Salisbury: Our Community Matters* conference at Salisbury Arts Centre on 27th March 2014.

www.jsaevents2014.weebly.com

For more information on the JSAs please visit the Wiltshire Intelligence Network website <http://www.intelligencenetwork.org.uk/joint-strategic-assessment/>

Information Item

Subject:	Wiltshire and Swindon State of the Environment report 2013
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust, tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (www.link2nature.org.uk). The project is funded by Natural England, Public Health Wiltshire and Wiltshire Council.

This new report provides a strategic assessment of Wiltshire's environment. It forms the basis of the Wiltshire JSA and Community Area JSA environment sections.

The report gives an overview of the state of our natural habitats and wildlife, and the services that these provide (such as clean air, water, food and green space). It highlights the drivers of environmental change, including population growth, development, farming, consumption of natural resources and climate change.

More detailed data is available in the environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

Further resources on the state of the environment in each Community Area will be available on the Wiltshire Intelligence Network in late 2012 and early 2013, in time for the publication of the Community Area JSAs 2013-14. Maps are already available showing environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

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Information Item

Subject:	Community Land Trust
Officer Contact Details:	Rose Siegrief, Wiltshire Community Land Trust
Weblink:	http://www.wiltshirecommunitylandtrust.org.uk/
Further details available:	info@wiltshireclt.org.uk Tel: 01380 850916

Summary of announcement:

Wiltshire Community Land Trust (WCLT) has been set up to help community groups to take on the ownership and management of assets, such as affordable housing, workspace, land for growing food and for recreation, wildlife reserves, pubs, shops and a range of community facilities and local services.

WCLT fosters 'bottom-up' development, strengthening communities by supporting local people to contribute to meeting their own needs and aspirations through the vehicle of Community Land Trusts. A Community Land Trust (CLT) is a legally incorporated, volunteer-led organisation that owns and manages assets for the benefit of a defined community. CLTs offer great opportunities for local ownership and control over the shaping of a community's future, and improving the quality of life for all, helping to create places where people want to return to or to stay in to live and work, bring up their children, or enjoy in their retirement.

A particular characteristic of a Community Land Trust is that it provides an asset lock – any benefit that accrues from an asset has to be used for the benefit of the community it works for in perpetuity, and it cannot be disposed of for the profit of individuals. WCLT hopes to echo successes elsewhere in England, where land owners have in many cases transferred land and buildings to CLTs at little or no cost, to be developed for a range of uses. CLTs are successfully bringing forward a number of exciting initiatives for the benefit of their communities, some independently, but many in partnership with their Parish Councils and local housing associations.

Through general information provision, targeted advice, setting up of appropriate partnerships, and one-to-one support, WCLT is set up to take community groups through the whole process of deciding whether a CLT is right for them, and if so, helping to set one up. We can even act as a development agent to take projects from start to finish.

WCLT aims to increase the amount of community-led provision of housing affordable to people on local salaries, as well as encouraging more community-run local services, and an increase in accessible jobs, with local people equipped with the skills and confidence to fill them.

WCLT was created by and is supported by Wiltshire Rural Housing Association, operating out of its offices in Bromham near Chippenham, but is independent of it.

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**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
14th November 2013**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre

Beat Manager – PC Dave Ballard

PCSO – maternity leave

PCSO – Hannah Milburn

PCSO – Matt Katsande

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – Matthew Smith

Team Sgt: PS Jenny Bailey-Hobbs

Castle Rd & Bishopdown

Beat Manager – PC Samantha Dutton
PCSO - Nicola Clark

Bemerton Heath

Beat Manager – PC Simon Davies
PCSO – Oliver Royston
PCSO – Gemma McIndoe

St Paul's & Churchfields

Beat Manager – PC Emma Higgins
PCSO – Stephanie Biggs

Harnham

Beat Manager – PC Fritz Macaulay
PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

Some local changes in that PCSO Emma Fisher, a familiar sight on the City Centre Beat, leaves our team to commence training in the role of Constable as an initial recruit. We wish her every success in her new role. PCSO Hannah Milburn has been seconded to the City Centre Beat in replacement. The recent ACPO Harm Reduction Week saw joint visits by Police and Wiltshire Council at a number of key late night venues within the city with resultant conversation with premises supervisors around noise and intoxication.

In the lead up to the Christmas period our team are focussing on crime prevention messages within Burglary and Car Crime, Christmas Shopping on display overtly is a tempting target for thieves. We also plan to be proactively targeting those known criminals who specialise in crime of this type, our first week of activity saw the arrest one for Going Equipped to steal.

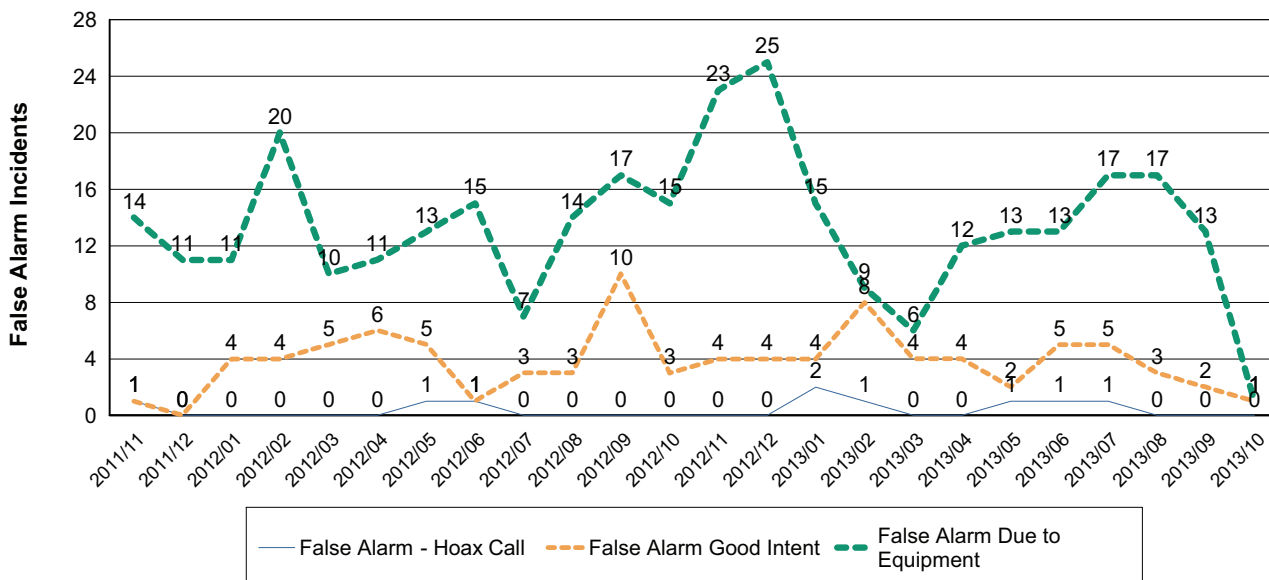
CRIME & DETECTIONS compared to previous year

ES Salisbury NPT	Crime				Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change	12 Months to August 2012	12 Months to August 2013
Victim Based Crime	3018	2598	-420	-13.9%	27%	29%
Domestic Burglary	100	46	-54	-54.0%	19%	26%
Non Domestic Burglary	239	209	-30	-12.6%	10%	7%
Vehicle Crime	295	244	-51	-17.3%	4%	11%
Criminal Damage & Arson	663	608	-55	-8.3%	24%	24%
Violence Against The Person	510	509	-1	-0.2%	45%	50%
ASB Incidents (YTD)	1096	844	-252	-23.0%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).						
* Detections include both Sanction Detections and Local Resolutions						

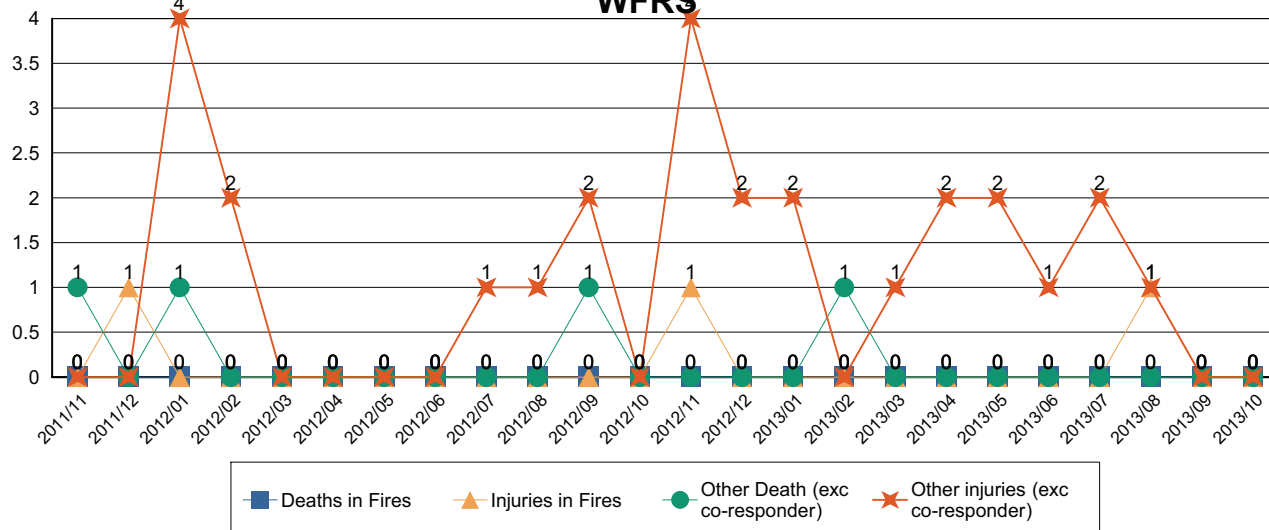
Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas

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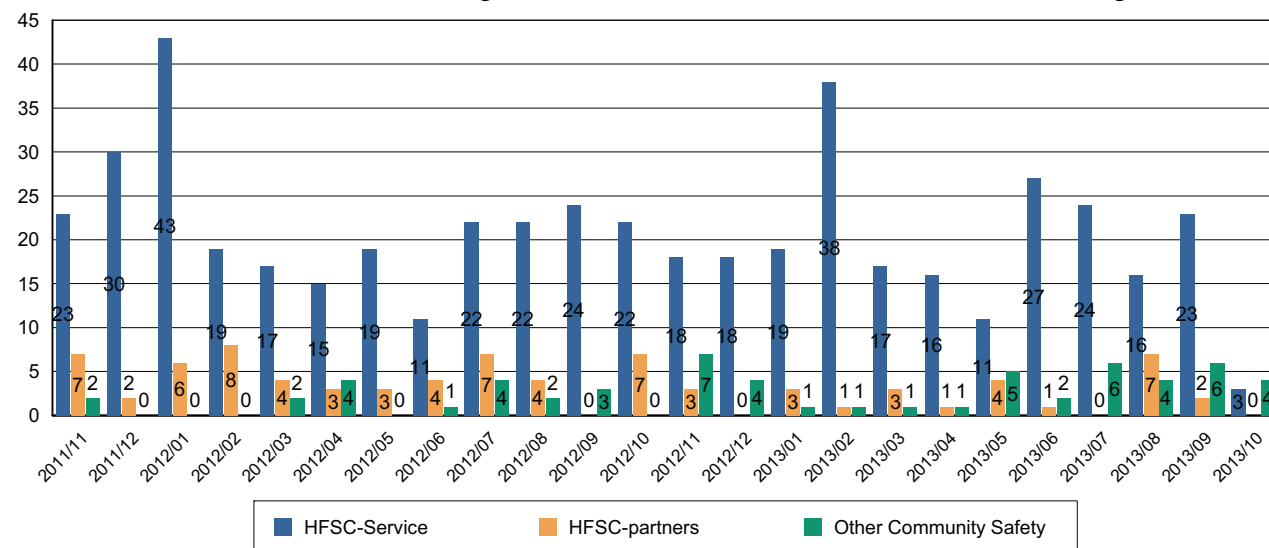
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Partner Updates

Subject:	NHS 111 implementation in Wiltshire, Swindon, Bath and North East Somerset and Gloucestershire
Officer Contact Details:	Tracy Torr, Communications and Engagement Officer
Weblink:	www.wiltshireccg.nhs.uk/
Further details available:	Tel: 01380 736010

On Monday 21st October, the Clinical Commissioning Groups were advised that the national panel overseeing the implementation of the NHS 111 service has agreed our recommendation that the service goes to full service commencement on Monday 28th October.

Working closely with us, Harmoni has shown a steady and sustained improvement in performance over the summer, giving Commissioners confidence that it is providing a safe and effective service to our communities. As you are aware we initially had experienced some difficulty with the delivery of this service, but I am pleased that after significant hard work and endeavour by both Harmoni and Commissioners, we have reached this important milestone. Naturally, as part of the enduring contractual obligations, performance will be monitored and managed routinely to ensure that the service provided continues to be of a safe and effective standard.

Running up to and going beyond the launch date, there will be a range of activities to raise public awareness about when to call NHS 111 with leaflets and posters also being distributed in the coming weeks to GP surgeries and public and community spaces.

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21 October 2013

Wilts & Dorset Bus Company
8 Endless Street
Salisbury
SP1 1DW

Development Service
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Your ref :
Our ref: 2013/0027

Dear Sirs

Nomination of Salisbury Bus Station Endless Street Salisbury SP1 1DW as an Asset of Community Value

The Localism Act 2011 allows Parish Councils and other local community groups to nominate land and properties to be registered as an 'Asset of Community Value'. Wiltshire Council has received a nomination from Salisbury City Council for Salisbury Bus Station to be listed as an Asset of Community Value. A building or land in a local authority's area will be listed as an asset of community value if in the opinion of the authority:

- current primary use of the building/land or use of the building/land in the recent past furthers the social well-being or social interests (cultural, recreational, or sporting interests) of the local community;
- it is realistic to think that now or in the next five years there could continue to be primary use of the building/ land which will further the social well-being or social interests of the local community.

Owners of assets which are listed cannot dispose of them without:

- letting the local authority know that they intend to sell the asset or grant a lease of more than 25 years;
- waiting until the end of a six week 'interim moratorium' period if Wiltshire Council does **not** receive a request from a community interest group to be treated as a potential bidder;
- waiting until the end of a six month 'full moratorium' period if Wiltshire Council **does** receive a request from a community interest group to be treated as a potential bidder (in the first six weeks).

The owner of the property does not have to sell the asset to the community interest group. There is also a 'protected period' (18 months from the time that the owner notified the local authority of their intention to dispose of the asset) – during this time there can be no further moratoriums on sale and the owner is free to dispose of the property as they see fit. Assets which are listed will be removed from the list after 5 years.

The [Community Right to Bid: Non-statutory advice note for local authorities](#) published by government provides detailed information on:

- The bodies that can make nominations (such as local parish councils);
- Land that is exempt from being listed (such as premises which are wholly residential);
- The steps that Wiltshire Council has to take when considering to list land as an asset of community value and upon listing that land (including notifying relevant parties);
- Arrangements for owners to make appeals on a decision to list or award compensation on any losses incurred as a result of being listed (including internal reviews and external tribunals);
- Exemptions to the moratorium being applied when land is put up for sale (including a business being sold as a going concern, certain family transfers, sale to a community interest group and as a result of insolvency).

Wiltshire Council has to make a decision on whether to list the asset on the register of Assets of Community Value within 8 weeks. It will therefore be helpful to have any information you would like to submit on whether you believe the asset meets the definition of community value, or other relevant information, by 15 November 2013.

Wiltshire Council will decide whether to list the asset as an Asset of Community Value by 13 December 2013 and at that point you will be notified and provided with further information on the appeals procedure which may apply, if relevant.

Yours sincerely

Jane White
Local Land Charges Manager

Direct Line: 01225 770424
e-mail: jane.white@wiltshire.gov.uk



Joint Consultation on Overnight Short Breaks for Disabled Children and Young People

Introduction

This paper provides a summary of the recently completed joint Health/Local Authority review of overnight short breaks for disabled children and young people. The review has considered all overnight short break provision provided by or commissioned by NHS Wiltshire and Wiltshire Council. This includes Hillcote residential unit provided by Wiltshire Community Health Services, and Canon's House residential unit and the Family Link fostering service provided by Wiltshire Council. This paper proposes to move from the current position where significant resource is invested in residential short breaks services to a mixed model of residential and family-based provision.

Review methodology

The review worked to the following principles:

- There should be equity of access across Wiltshire to overnight short breaks for families with a disabled child;
- Parents and carers should have choice between different types of overnight short break provision;
- The funding available for overnight short breaks must be used effectively, avoiding tying up resource in any provision that is not well utilised;
- Any recommendations made as a result of the review should be based on a cost neutral approach so that families with disabled children can be assured that they will continue to receive effective support.

The following tasks were undertaken:

- Analysis of the overall resource across Wiltshire for overnight short breaks;
- Analysis of current activity and use of overnight short breaks provision;
- A survey to ascertain the views of parents and carers who currently use overnight short break services;
- Analysis of similar provision in other authorities.

The review has been overseen by a Steering Group consisting of:

- the Joint Head of Commissioning for Children’s Services for NHS Wiltshire and Wiltshire Council;
- the service lead for Canon’s House and the Council’s Children with Disabilities Teams;
- Wiltshire Council’s Lead Commissioner for children with disabilities;
- representatives of Wiltshire Parent Carers Council (a group of approximately 600 parents);
- the Head of Specialist Services with responsibility for Hillcote from Great Western Hospitals NHS Foundation Trust;
- representatives of the Council’s Family Link service.

Current overnight short breaks services

Hillcote is a ten-bedded unit providing residential short breaks services for children and young people aged 4 - 18 with a learning disability and complex needs. The service is provided by Great Western Hospitals NHS Foundation Trust and commissioned by NHS Wiltshire. The service is available for overnight and day care throughout the year. The service is run from a Grade II listed house in Salisbury (owned by Salisbury Foundation Trust).

Canon’s House is an eight-bedded registered residential home in Devizes which offers short term breaks for children aged 5 – 18 with a disability and complex needs. The unit offers short breaks of 24 hours or more over weekends and during school holidays. Overnight breaks are provided during midweek in term time. Canon’s House has an Outstanding rating from OFSTED.

Family Link is a family-based short breaks scheme for disabled children. It is designed to give children a regular short break within a family based setting where children are cared for in a family link carer’s own home.

Activity data

Activity for the year 2011-2012 was analysed for all three services. The total number of children using these services was 111.

	Canons House	Hillcote	Family Link
Overnights	2663	756	663
Children receiving overnight breaks	65	21*	19

*As of July 2013 there are now only 8 children and young people using Hillcote and from April 2014 is anticipated that there would be only 5 children and young people using the service.

The number of children using Hillcote has reduced in the past three years and this presents a significant challenge to the provider. The unit now closes when not required.

The proportion of hours of service delivered by the Family Link service is comparatively low. In other authorities the use of family based short breaks is much higher.

Financial analysis

The total expenditure on the three overnight short break services for Wiltshire Council and NHS Wiltshire in 2011/12 was 1.474m. These costs are direct service costs and do not include any corporate overheads or corporate management costs which are additional.

The cost for providing each service is as follows:

	Canons House (£,000)	Hillcote (£,000)	Family Link (£,000)
Total	745	608	123

The following table shows the share of cost and activity for each service:

	Canons House	Hillcote	Family Link
Cost (£)	51%	41%	8%
Activity (Nights)	66%	18%	16%

Family Link can be considered good value compared to the other services in terms of the comparison of spend to activity. (For every 1% of spend it produces 2% of the activity). This is because family based care is less costly to provide than residential provision.

Comparing the two residential units, Hillcote is a lot more expensive than Canons House in terms of unit costs. A key reason for this is that the numbers of children attending Hillcote has reduced; this has the effect of high unit costs given the high fixed cost element of running a residential unit. The continuing reduction in numbers of children and young people using Hillcote means the cost per child of delivering the service is continuing to rise.

Parents' views

Initially all families using the services were invited by letter to attend formal consultation events in 2012. However, interest was so low that together with Wiltshire Parent Carer Council it was decided to undertake an on line survey instead of the consultations. All families using services were invited to complete a short survey to give their views on provision. Each family was personally contacted and offered a range of ways of responding. Just less than 20% of families using the services responded survey and all but one of these used Canons House.

Overall comments were positive about the quality of the services they currently receive. Key points were:

- The most common reason for using the services from the family perspective was a break from caring.
- The most common benefit to the child identified by parent carers was the opportunity for their child to spend time with other young people of a similar age.
- The preferred option for those using overnight short break services was a residential home. The least preferred option was an increase in community based activities to replace overnight short breaks. (In interpreting this feedback it is important to note that all the respondents to the survey currently use residential short break services).
- There was a strong preference to be able to use services at weekends and during school holidays rather than mid week and term time.

Parents identified difficulties with sleep, behaviour, continence and meal times as key issues that lead to the need for overnight short breaks.

The national context

A review of overnight short breaks provision in other areas has found a general trend of reducing bed capacity within residential facilities and a move towards outreach provision. Some examples are outlined below.

- Peterborough reduced from 21 to 8 bed provision places by offering creative and responsive packages of support in the home. Their new outreach team in the community was linked to their residential provision which reassured families.
- Medway reviewed their services with a recommendation to close their NHS overnight short breaks centre.
- Dorset closed an NHS residential unit and now provides overnight short breaks through a mixed model.

- North Somerset put their overnight short breaks provision out to tender with contracts for sitting services, outreach day care services, an overnight carers' service and a residential unit.
- Newport City Council have employed two full time foster carers and made adaptations to their homes so that they can provide overnight breaks for a number of children.

In summary, the national picture shows a move towards greater use of family based support and a marked reduction in residential overnight short break provision.

Options considered

Based on the results of the review, three broad options were considered:

Option 1 - Keep both residential units open

Continue with Canons House offering the bulk of overnight short break activity for Wiltshire, Hillcote offering a smaller amount of activity to families in the South of the County and the Family Link service continuing as is.

Option 2 - Close one residential unit

Use the annual savings from the closure of one unit to invest in alternative services to support children and young people in new ways. This would include an early intervention services that will increase the potential for children to access opportunities with their peers and develop independence skills. Given the geographical locations, activity levels and the unit costs analysis of both services the proposal would be to close Hillcote releasing approximately £608k revenue per annum for investment.

Option 3 - Close both residential units

Use the combined annual savings from the closure of both Hillcote and Devizes to invest in community based provision.

Analysis of options

Option 1 – Keep both residential units open

Benefits

- Continuity for existing service users and staff.
- Consistency with the positive survey feedback from parent carers.

Issues and Risks

- This option does not represent an efficient use of public money because of the low numbers of children and young people using Hillcote and the higher and growing unit costs at Hillcote.
- The decreasing numbers of children using Hillcote means the service is not viable to the provider.
- The low numbers of children using the service at Hillcote means that the main benefit identified for young people in the parent carer's survey - of meeting peers - will no longer be realised.
- Funding will not be released to develop the other desired services required such as early intervention and more services in carers homes to improve outcomes for children.
- This option does not address the equity issues for families living further away from the residential units.

Option 2 – Close one residential unit (Hillcote)

Benefits

- Release funding for investment in new services to deliver improved outcomes for children.
- An opportunity developing the remaining residential unit as centre of excellence. Staff would work in a 'satellite' capacity with families and children by delivering support in areas such as behaviour, sleep and continence issues.
- Release funding to increase family based provision, increasing the geographical spread of services.
- Resolve issues relating to the financial viability of Hillcote.
- Retain ongoing residential overnight care in line with the wishes of parent carers.

Issues and Risks

- A change for families who use the service at Hillcote
- Impact to staff at Hillcote
- Managing a change programme in service provision
- Reduction in choice for residential services

Option 3 – Close both residential units (Canon’s House and Hillcote)

Benefits

- Enable a radical redesign of services
- Maximise revenue and capital available for new services
- Opportunity to provide individualised services for children and young people

Issues and Risks

- This would not be consistent with feedback from parent carers
- A highly complex change programme would be required
- Risk of gap in provision during the transition to new service models
- Lack of continuity for children and young people and their families
- Based on need it would be likely that a replacement residential unit would be required. This would need a substantial capital reinvestment. The logical place for a replacement unit would be in a central location such as Devizes, which raises the question: Why close Canon’s House in the first place?

Proposal

It is proposed that Option 2 above is implemented because it will ensure a range of services required to meet the needs of families and achieve the best outcomes for children. This option will also ensure a more efficient use of public money.

Specifically the proposal is to:

1. Close Hillcote from April 2014.
2. Reinvest savings in more family based overnight provision, allowing a wider geographical spread of services, greater equity of provision and a more cost effective use of public money.
3. Reinvest savings in additional services for families to help with the key difficulties they have identified (e.g. sleep, incontinence, behaviour and meal times) to empower families and enable improved outcomes for children. These services would work in collaboration with family based carers, Canons House and Special Schools.
4. Develop service specifications for the new services with input from families.
5. Develop the new services so they can start as soon as possible.
6. Jointly manage the change through a Steering Group consisting of officers from Health, Wiltshire Council and representatives from Wiltshire Parent Carer Council
7. Work with families who would otherwise be using Hillcote from April 2014 to ensure the needs of their children and families continue to be fully met.
8. Continue to provide overnight short breaks that deliver a break from caring for parents.

This proposal is cost neutral – any saving made will be reinvested in the services described.

Taking part in the consultation

We would appreciate you sharing your views with us on the proposed changes to overnight short breaks for disabled children. To take part in this consultation please use the following web link, on the Wiltshire Parent Carer Council website:

<https://www.surveymonkey.com/s/OvernightSB>

Alternatively you may write to Wiltshire Parent Carer Council with your comments at the following address or contact them by telephone:

Wiltshire Parent Carer Council
Freepost RSXC-YTUB-KTBL
Unit 3 Fordbrook Business Park
Pewsey
SN9 5NU

Tel. 01672 569300

www.wiltshireparentcarercouncil.co.uk

Wiltshire Parent Carer Council will share the consultation feedback they receive with the other agencies for the purpose of this consultation process.

The consultation period

This consultation will run for 3 months from Wednesday 24th July – Wednesday 23rd October.

Salisbury Area Board: Community Transport Group

Update report

The Community Area Transport Group met at Churchfields Dept in Stephenson Road on 18th October 2013 at 10.00am.

The following members and officers were present

CLlr Brian Dalton: Salisbury Area Board (Chair)

Steve Milton: Community Area Manager (Acting)

Peter Durnan: COGS

David Law: Laverstock & Ford Parish Council

Pam Rouquette: Salisbury Walking Forum

Paul Shaddock: Senior Highways Technician

Margaret Willmot: Agenda 21 & SCCAP

Tim Woolford: Area Manager, Highways & Streetscene

CLlr John Collier: Salisbury City Council

CLlr James Robertson: Salisbury City Council

CLlr Mark Timbrell: Salisbury City Council

Helen Rowe: Age UK.

In addition Mr Cadley and Mr Bilt were also in attendance and addressed the meeting on the matter set out under item 10 below.

Following discussions of the items submitted and following advice from the Highway Engineer, Paul Shaddock, the following report was agreed for submission to Salisbury Area Board.

Purpose of the Report

To inform the Salisbury Area Board of the progress with the proposals submitted to the Community Area Transport Group and to seek approval of the recommendations as summarised below and set out in more detail in the report below:

Recommendations

- **Restriction on traffic at school times : Hollows Close, Harnham**
Recommended: *that a TRO is implemented to restrict access to permit holders only in Hollows Close and Folkestone Road - cost £3,000*
- **Request for right turn: Friary Lane**
Recommended: *that Salisbury Area Board refuses this request. Turning right at this junction would cause traffic to move in the wrong direction up a one-way-street and exacerbate rat running through the Eastern Chequers. Recommended: no further action – remove from list.*
- **Request for village gates: Stratford sub Castle**
Recommended: *that this issue is closed and removed from the list.*
- **CATG Budget**
Recommended: *that an additional £15,000 be allocated from the Area Board capital budget in 2013/14 to support additional CATG schemes in Salisbury.*
- **Speed Indicator Device (SID) Programme**
Recommended *that the SID programme is approved*

Salisbury Area Board: Community Transport Group

Update report

Background

In 2013/2014 the 18 Area Boards were allocated a discretionary budget of £250,000 to enable them to implement small scale highways schemes in their community areas. Salisbury Area Board was allocated £14,728. The 18 Area Boards were allocated a further £150k to fund speed limit reviews, with flexibility to choose whether to use the additional funding to do speed limit reviews or use it to fund CATG schemes. Salisbury's additional allocation was £4,500 bringing its total CATG budget to £19,258.

If funding is awarded in line with CATG recommendations outlined in this report, Salisbury Area Board will have a CATG balance of £19,083. This funding allocation is for capital projects and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

Salisbury Area Board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the Area Board. The public, town and parishand can submit their proposals to Salisbury CATG using the Community Issues system.

Project reports

1. **Coloured surface treatment & bollards : BP Garage, London Road** (*Issue no. 2942*)

Commentary: A scheme similar to that introduced on the A36 Southampton Road at the entrance to the Esso garage would be possible at the entrance to the London Road BP garage and would address the concerns of cyclists using the shared use path running in front of it. If a scheme is introduced at the entrance to the London Road BP garage it may also be worth considering introducing a similar scheme on the shared use path running in front of the BP garage on Downton Road which would address similar concerns at this location.

Latest position: Considered by SAB 12/9/13 – Approved £5,000 for London Rd and Downton Rd

Update: CATG considered on 18/10/13. A preliminary design has been discussed with the garages concerned. An update report will be submitted to the next meeting. In the meantime the draft proposals will be circulated to CATG members.

2. **Dropped kerbs : The Oakbournes, Ash Crescent** (*Issue no. 2950*)

Commentary: At the junction of the The Oakbournes and Ash Crescent on Hampton Park there are no dropped kerbs. Technically it would be possible to introduce a dropped kerb across the junction of The Oakbournes and Ash Crescent. The group needs to decide where exactly the dropped to be located - either straight across the junction or slightly set back from the junction (as per Oldfield Road and Poplar Way)

Latest position: Considered by SAB 12/9/13 – Approved £2,000.

Update: CATG considered on 18/10/13. Awaiting further details from contractor.

3. **Bus Shelter : Balmoral Road** (*Issue no. 2969*)

Commentary: A shelter with end panels can be provided. However, in doing so it would require the shelter to be relocated on a grass verge at the junction of Balmoral Road and Downsway. In doing so due to the larger

Salisbury Area Board: Community Transport Group

Update report

footprint of a shelter with end panels it would require part of the grass verge to be removed to provide a hard standing for the shelter, accordingly the cost of relocating this shelter has increased. The position of the new shelter would be directly in front of No. 54 Balmoral Road / No. 1 Downsway who would need to be consulted about the relocation of the shelter. Possible Area Board project to replace bus shelters.

Latest position: Considered by SAB 12/9/13 – Removed from list, to be taken forward as an Area Board project .

Update: CATG considered on 18/10/13. Topographical study has been commissioned and consultations are underway with local residents

4. **Dropped kerbs : Odstock Road near junction of Rowbarrow** *(Issue no. 2480)*

Commentary: Request for dropped kerbs to help improve access to bus stops on Odstock Road is reasonable and the provision of dropped kerbs is technically possible.

Latest position: Considered by SAB 12/9/13 – Approved £2,000.

Update: CATG considered on 18/10/13. Works commissioned

5. **Controlled crossing near bus stop adjacent to Ambulance Station : Odstock Road** *(Issue no. 2684)*

Commentary: This issue should be linked with Issue No. 2900. It is recommended that a pedestrian crossing assessment be undertaken on Odstock Road between its junctions with Coombe Road and Heronswood. This assessment will identify where and what type of crossing facility is suitable based on the pedestrian crossing movements currently taking place. One possible improvement that could be undertaken is the removal of two large bushes at the rear of the Ambulance Station on Odstock Road. Doing so would improve visibility of vehicles travelling down the hill for pedestrians looking to cross from the bus shelter to Ridings Mead.

Latest position: Considered by SAB 12/9/13 – Approved £1,000.

Update: CATG considered on 18/10/13. A survey has been commissioned and will be available in approximately three weeks (mid November). Currently assessing two possible sites - using pedestrian data and traffic speeds. This will be reported back to next CATG meeting

6. **Zebra Crossing : Ridings Mead** *(Issue no. 2900)*

Commentary: Please refer to comments in response to issue 2684.

Latest position: Considered by SAB 12/9/13 – Approved £1,000 (see 2684 above).

Update: CATG considered on 18/10/13. A survey has been commissioned and will be available in approximately three weeks (mid November). Currently assessing two possible sites - using pedestrian data and traffic speeds. This will be reported back to next CATG meeting

Salisbury Area Board: Community Transport Group

Update report

7. **Pedestrian Crossing : Devizes Road, nr Highbury Ave** (*Issue no. 2868*)

Commentary: A pedestrian crossing assessment previously undertaken in relation to this request recommend that there was insufficient demand to provide a formal crossing facility and it was not possible to provide an informal facility. The installation of an additional bus stop on Roman Road is technically possible, subject to confirmation that the bus company are happy for a bus to be stopped at the agreed location without obstructing turning manoeuvres from private driveways. The possible introduction of an additional bus stop on Roman Road has been identified as a possible solution to this issue as it would reduce the number of people who have to cross Devizes Road to access the existing bus stop.

Latest position: Considered by SAB 12/9/13 – Approved £500.

Update: Technical survey has shown the original proposal to be unfeasible because of proximity to private dwelling access. Proposing new site close to original. Wilts and Dorset consulted and happy with proposed site. Residents consultation underway – results to be reported to next meeting of CATG.

8. **Improve the Junction : York Road/Devizes Road** (*Issue no. 2571*)

Commentary: Highways Engineer advised there were very few modifications to enable traffic to exit York Road on to Devizes Road more easily that could take place without major junction realignment and signalling alterations. This would need to be undertaken in collaboration with the Highways Agency as they control the A36. Any solution would be outside the budget of the CATG, and probably outside the budget of Substantive CATG fund. It may be possible to investigate how the one-way system is managed within the York Road area to enable better access to Devizes Road from other streets. This could include, for example, reversing the one-way order on Gas Lane thus enabling vehicles to legally exit at this point rather than at York Road. Any recommendation would require investigation and consultation with residents.

Latest position: Considered by SAB 12/9/13 – Retained on list for future consideration.

Update: No update.

9. **Request for one way system : Macklin Road** (*Issue no. 2819*)

Commentary: Technically a one way system could be introduced but this wouldn't address the problem raised as the introduction of a one way system is likely to result in an increase in the speed of traffic using Macklin Road as motorists would know that they won't meet traffic travelling in the opposite direction. Therefore no road safety benefit would be accrued. I would point out that there is a play area in the centre of Macklin Road which can be used by children playing as opposed to children playing in the road. Recommend that a metro count (possibly two) is undertaken in Macklin Road to determine the volume and speed of traffic using the road to identify if additional traffic calming measures are necessary.

Latest position: Considered by SAB 12/9/13 – Retained on list for future consideration.

Update: No update.

Salisbury Area Board: Community Transport Group

Update report

10. **Restriction on traffic at school times: Hollows Close, Harnham** (Issue no. 3028)

Commentary: Views of City Council awaited. Discussions ongoing with local councillor, residents and school.

Latest position: New request.

Update: CATG considered 18/10/13. **Recommended:** that a TRO is implemented to restrict access to permit holders only in Hollows Close and Folkestone Road - cost £3,000

11. **Request for right turn : Friary Lane** (Issue no. 3050)

Commentary: Views of City Council awaited

Latest position: New request.

Update: CATG considered 18/10/13. Recommended that Salisbury Area Board refuses this request. Turning right at this junction would cause traffic to move in the wrong direction up a one-way-street and exacerbate rat running through the Eastern Chequers. **Recommended:** no further action – remove from list.

12. **Request for village gates : Stratford sub Castle** (Issue no. 2983)

Commentary: Views of City Council awaited

Latest position: New request

Update: The CATG noted that the gateway on Castle Road was to be reinstated and that works would be undertaken in Stratford sub Castle in tandem with the Orchard House scheme. **Recommended:** that this issue is closed and removed from the list.

13. **Bollards : St Edmund's Church Street** (Issue no. 3124)

Commentary: Views of City Council Awaited

Latest position: New request.

Update: CATG considered on 18/10/13 and deferred a decision pending further investigation.

14. **Junction improvements : Roman Road/Pembroke Road** (Issue no. 2652)

Commentary: Considered on 7/8/2013 - Cllr Walsh to arrange residents meeting.

Latest position: New request

Update: CATG considered on 18/10/13 and noted the current situation.

Salisbury Area Board: Community Transport Group

Update report

15. CATG Budget

In view of the number of schemes submitted it was **Recommended**: that an additional £15,000 be allocated from the Area Board capital budget in 2013 to support additional CATG schemes in Salisbury.

16. Speed Indicator Device (SID): Deployment Programme

Recommended that the SID programme (attached) is approved.

Report prepared by: Steve Milton, Community Area Manager (Acting)

Date: 4 November, 2013

Salisbury Area board

Speed Indicator Device (SID) Deployments Programme

Salisbury

Parish	Location	Mounting location	Direction	Nov	Jan	Feb	3 M o n t h s	Apr	May	June
Salisbury	Coombe Road	Lamp column 34		21 Nov -5 Dec				10 Apr - 24 Apr		
Salisbury	Netherhampton Road	Lamp column 74		21 Nov -5 Dec				10 Apr - 24 Apr		
Salisbury	Milford Mill Road	Column Number 332		21 Nov -5 Dec				10 Apr - 24 Apr		
Salisbury	Castle Street	on Lamp column near junction with Wyndham Road	Toward City centre		30 Jan - 13 Feb				8 May -22 May	
Salisbury	Bedwin Street	opposite St Edmunds Church Street	Vehicles travelling toward Bourne Hill		30 Jan - 13 Feb				8 May -22 May	
Salisbury	Wyndham Road	on lamp post at junction of Kings Road				27 Feb - 13 Mar				5 June - 19 June
Salisbury	Brown Street	Lamp post outside Alzheimers Society				27 Feb - 13 Mar			5 June - 19 June	

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Agenda Item 13

Report to Salisbury Area Board
Date of Meeting 14th November, 2013
Subject Community Area Grants

Purpose of Report

To consider 4 applications for community area grant funding, totalling £11,822.

A summary of the applications together with the Community Area Manager's recommendation is set out below.

Application (and amount requested)	Recommendation
Phoenix Stars Cheerleaders Tumble Track for Phoenix Stars Cheerleaders - £750	<i>Approve</i>
South Wilts Cricket Club Academy Ground Pavilion Refurbishment & Grounds Upgrade - £5000	<i>Approve</i>
Alabare Christian Care & Support Learning Disability Activities Room - £3000	<i>Approve</i>
Salisbury Concert Band Contra Bass Clarinet - £3000	<i>Approve</i>
Total requested:	£11,750
Prior to consideration of these applications the Area Board's discretionary fund balance stands at:	£55,079
If all applications are approved as recommended the Board's balance will be:	£43,829

1. Background

- 1.1. Salisbury Area Board has authority to approve Area Grants under powers delegated to it by the Cabinet Member for Community Services. Under the terms of the delegation Area Boards are required to follow the Community Area Grant guidance and funding criteria.
- 1.2. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.4. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the applications are all available to view on the Wiltshire Council web site and hard copies can be made available upon request.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the criteria set by the Council and are made to projects that can proceed within a year of the award being made.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure. The Salisbury Area Board was allocated a discretionary budget for 2011/2012 of £88,493. During the year, the Area Board has allocated or committed £33,413.94, leaving a balance remaining for allocation of £55,079.
- 4.2. If grants are awarded in line with the Community Area Manager's recommendations, the Salisbury Area Board will have a remaining balance of £43,829.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. Human Resources Implications

6.1. There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

8. Officer recommendations

8	Phoenix Stars Cheerleaders	Tumble Track	£750

8.1. Phoenix Stars Cheerleaders is a thriving local sports club, having built up its membership from 22 to 60 in its first full year. Phoenix Stars hold training sessions three times a week but could offer more if training space was available because of the demand. They have introduced an assessment programme that includes six achievement levels and the cheerleaders can earn badges and certificates as they progress through the levels. In 2013, the Club entered two teams in an international competition finishing 13th and 11th.

8.2. As the Club develops it needs to acquire new equipment to enable the cheerleaders to raise their gymnastics skills to a higher level. The Club is seeking funding for an air tumble track – an inflatable mat for practicing gymnastic routines. This will help prolong the time the Club can train its athletes by reducing impact on joints such as wrists and ankles. It is also a safe place to land when trying out new stunts and tumbling moves.

8.3. This application meets the Council's grant criteria and it is **recommended** that the Board approves the award of £750 towards the cost of the tumble track.

9	South Wilts Cricket Club	Academy ground and pavilion refurbishment.	£5,000

9.1 South Wilts Cricket Club is one of the premier sporting clubs in the region with a thriving junior section and community cricket programme that draws large numbers of boys and girls into the sport. Due to the demand for junior cricket, the Club has forged close links with Steeple Langford Cricket Club to increase the opportunities available for youngsters to take up cricket, which is now rarely played in local schools.

9.2 To further strengthen youth cricket in South Wiltshire and to extend the use of the ground out of season (Salisbury City FC Youth Academy is now training at the ground), the Club is seeking to fully refurbish the existing Academy Ground pavilion at its Lower Bemerton ground both internally and externally by:

- Replacing door furniture and upgrading ironmongery to provide enhanced building security
- Rewiring and fitting new consumer unit to bring in line with current wiring regulations
- Installing a new sink unit, work top and cupboards
- Installing hot water to the sink in the main changing area and both male/female toilets (currently only cold provision)
- Repairing existing crumbled flooring and overlaying a non slip hard wearing vinyl flooring to both the main changing area and the toilets
- Recladding the external building walls
- Renewing the existing worn and broken rainwater goods
- Cleaning down moss from roof tiles
- Closing off existing water tanks to enhance Health & Safety
- Installing decking and hand rails to outside area to improve spectator facilities

To compliment the planned refurbished pavilion, it is also proposed to install a modern day removable electronic scoreboard to the South West corner of the playing area, controlled from within the proposed refurbished scorers' box.

9.3 The total cost of the works is £15,175 of which the Club has raised £8,250 from fundraising events such as the visit of the Lashings International Cricket XI to Lower Bemerton in the summer of 2013. In kind donations of material and volunteer labour will bring the total contribution to over £10,000. The Club is seeking the remaining £5,000 from the Board to enable this project to proceed in time for the summer 2014 season.

9.4 The project meets the grants criteria and supports activities for young people – a priority identified in the Salisbury Community Plan.

9.5 It is **recommended** that South Wilts Cricket Club is awarded a grant of £5,000 to support the refurbishment of the academy ground as outlined above.

10	Alabaré Christian Care & Support	Learning Disability Activities Room	£3,000
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10.1. Alabaré Christian Care Support was founded in South Wiltshire in 1985 and now provides drop facilities in for homeless people who are in need of shelter, hot food and drinks and practical assistance. Over 700 service users attend each year.

- 10.2. This project seeks to refurbish and equip a unit adjacent to the Charity's support offices with an accessible toilet, kitchen and tables/chairs, to allow for a day activity centre for people with learning disabilities who live in Salisbury and the surrounding area.
- 10.3. The funding requested is to help meet the capital costs of refurbishment and provision of disabled toilet and heating equipment. The day to day expenses are broadly covered by personal attendance fees generated by those beneficiaries who attend.
- 10.4. Beneficiaries are young adults with learning disabilities and those with enduring mental health issues. Day activities at the Alabaré Centre include training in life skills; social responsibility and personal safety awareness; dietary and cooking skills, aiding and maintaining physical and mental wellbeing. Learning is focused on essential skills for everyday living: learning to learn; communication skills; IT skills; creative skills to promote self expression and build confidence.
- 10.5. Consultation with service beneficiaries revealed that they value flexible provision, sessions that are fun and that enable them to learn at their own pace: they also expressed a desire to be involved in deciding what they learn. They also expressed a preference for the facility to be fun, somewhere they could meet their friends and socialise and to be able to talk about their lives, achievements and challenges.
- 10.6. The day activities are supervised and organised by skilled staff and trained local volunteers.
- 10.7. The total cost of the project is £12,000 and so far Alabaré have raised £6,500. They are seeking a grant of £3,000 from the Board to help with the capital costs. It will be noted that this leaves a shortfall of £2,500, although this is currently being sought through other funding applications.
- 10.8. Subject to 10.7 above, this application meets the Council's grant criteria and therefore it is **recommended** that Alabaré Christian Care and Support are awarded £3,000 to support the creation of a learning disabilities activity room subject confirmation that match funding has been secured.

11	Salisbury Concert Band	Contra Bass Clarinet	£3,000

- 11.1. Salisbury Concert Band was formed in 2005 to bring together musicians under the band's original name of Salisbury Community Band. The band, which changed its name in 2012, has proved to be very popular and has a current membership of around 65 players.
- 11.2. The Band plays a range of music from the classics, shows and wind-band

repertoire and whilst the aim of the band is to play to a high standard, it is also to have fun. It provides an opportunity for those people, no longer at school, who have reached a good standard of playing at some time in their lives with a chance to return to playing in a social environment. The band plays at least three concerts each year and in 2010, members were invited to participate in a music festival in Sweden with their hosts making a reciprocal visit to Salisbury in 2011.

- 11.3. This application seeks £3,000 to help fund the purchase of a Contra Bass Clarinet. Some of the Band's repertoire requires this instrument but as it is an expensive, specialist instrument it is not something which they can expect a Band Member to own. The plan is to purchase the instrument and loan it to a player for several terms and this would expand their playing experience as well as enriching the overall sound of the Band. The instrument would then be passed on to another player. The band is small, self-funding and funds are used for running costs so buying expensive specialist instruments is something of a struggle.
- 11.4. The cost of the Contra Bass is £4,270; the Band has raised £1,270 towards the cost and is seeking the remaining £3,000 from the Area Board. Normally the Board would fund no more than 50% of the cost of a project. However, with an operating loss of over £1,000 in 2013 and reserves of just £5,000 earmarked to cover contingencies and running costs the band may be stretched to increase its contribution. Consequently, it is:
- 11.5. **Recommended** that, in view of the circumstances set out in 11.4 above, a grant of £2,500 is awarded to Salisbury Concert Band to help with the cost of purchasing a Contra Bass Clarinet, subject to confirmation that the remaining costs will be met by the Band utilizing reserves if necessary.

Background papers:	Grant Application – Phoenix Stars Cheerleaders Grant Application – South Wilts Cricket Club Grant Application – Alabaré Christian Care and Support Grant Application – Salisbury Concert Band
Report Author	Steve Milton, Head of Community Governance Tel: 01722 434255 steve.milton@wiltshire.gov.uk

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WILTSHIRE COUNCIL

AGENDA ITEM **NO. 11**

SALISBURY AREA BOARD

DATE 14 NOVEMBER 2013

COMMUNITY ASSET TRANSFER

Macklin Road Play Area and Footpath, Salisbury

Executive Summary

This report deals with an application for the transfer of the play area and footpath at Macklin Road, Salisbury to be transferred to Salisbury City Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Salisbury City Council for the transfer of the play area and footpath at Macklin Road, Salisbury. The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer subject to the matters referred to in paragraph 9 of the report.

Steve Milton

Salisbury Community Area Manager (Acting)

SALISBURY AREA BOARD
DATE 14 NOVEMBER 2013

COMMUNITY ASSET TRANSFER

Macklin Road Play Area, Salisbury

Purpose of Report

1. The Area Board is asked to consider an application submitted by Salisbury City Council for the transfer of the play area and footpath at Macklin Road, Salisbury (see plan attached at Appendix 1). The applicants' proposal is set out at Appendix 2 (plans to follow).

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Salisbury City Council is attached at Appendix 2 and relates to the transfer of the play area and footpath at Macklin Road, Salisbury.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.

8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Walsh, the local member, has been apprised.

The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.2 The land has no value other than as amenity/play area land and Salisbury City Council will take over maintenance. Therefore, financial implications are limited to the maintenance cost previously incurred by Wiltshire Council being transferred to Salisbury City Council.

Recommendation

10. To approve the transfer subject to the matters referred to in paragraph 9 above.

Steve Milton
Salisbury Community Area Manager (Acting)

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Form CAT01

Application for the transfer of a Council asset

Your details

Your Organisation	<i>Salisbury City Council</i>
Contact name	<i>Chris Stringer</i>
Position held	<i>Parks Manager</i>
Address	<i>Salisbury City Council The Guildhall Market Place Salisbury</i>
Postcode	<i>SP1 1JH</i>
Telephone	<i>01722 342867</i>
Email	<i>cstringer@salisburycitycouncil.gov.uk</i>

Your proposal

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Macklin Road Children's Play Area

The play area is bounded by Macklin Road (off Devizes Road); the nearest Postcode is SP2 7HB.

The play area measures approximately 40m by 15m, amounting to 600 square metres.

Access is by and over a Wiltshire Council-owned track/path visible to the east of the play area on the maps supplied.

Summary of proposal

Why do you want the asset and how will this benefit the local community?

We have been contacted by local residents and our Councillors asking that we take on the management of this play area.

This would bring the play area into our portfolio of play areas in the city.

Community use

Please explain how the asset will be used

(Please refer to questions 5-8 in the checklist - CAT02)

The play area will continue to be used to encourage challenging and inventive play in a safe, free and public environment.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

The site already has play equipment in place and has been used as a play area for a number of years.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(please refer to questions 9-14 in the checklist - CAT02)

Councillors Jo Broom, John Walsh & Margaret Willmot have spoken to local residents about this – and the initial idea has come from families living next to the play area.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(please refer to questions 15-18 in the checklist - CAT02)*

We will add the play area to our existing insurance.

The play area will also be added into our inspection regime, meaning that it will be inspected at least once a week by a trained and qualified member of staff.

There are no Planning issues or considerations at the present time; should Planning Consent ever be required to change and improve the play area then we would submit an application or applications as required.

Financial matters

How will you fund future running costs, repairs and maintenance?

(please refer to questions 19-23 in the checklist - CAT02)

Subject to the play area being improved – or capital funds being made available to us to enable us to improve the play area – then the future running costs of the site would be found within our existing budgets.

This would include all necessary repairs, maintenance, inspections & related gardening and landscaping tasks.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(please refer to questions 24-27 in the checklist - CAT02)

The play area will be subject to our weekly routine inspections – plus an annual inspection undertaken by our insurers.

Routine decisions affecting the play area will be taken by SCC Officers in conjunction with SCC Councillors, with routine work (maintenance; minor repairs; etc.) undertaken by SCC Officers.

Any significant changes to how the play area is managed or to the play area itself (including new pieces of equipment) will be discussed locally and with interested parties before decisions are made.

DECLARATION

I confirm that the details included in this application are correct

Signed: *Chris Stringer*

Name (please print): *Chris Stringer*

Date: *Friday 21 June 2013*

Form CAT02

Application for the transfer of a Council asset

CHECKLIST

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	Y	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets for private or commercial use</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	N	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input type="checkbox"/>	N	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	Y	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	Y	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that are unsuitable</i>
	6. Is it in the right location?	Y	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	Y	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc.)	<input type="checkbox"/>	N	<i>If 'no' - your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	Y	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	Y	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	Y	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	Y	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	Y	<input type="checkbox"/>	<i>If 'no' - please consult before submitting your application</i>
	14. Is there community support for the change of use?	Y	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

	Question	Yes	No	Note
Legal	15. Are there any covenants or other legal constraints?	Y	<input type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
	16. Does the proposed use require planning consent?	<input type="checkbox"/>	N	<i>If 'yes' your application should explain implications</i>
	17. Have you considered insurance cover?	Y	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
	18. Have you assessed health and safety liabilities?	Y	<input type="checkbox"/>	<i>Your application must explain how you will deal with risks and liabilities</i>

	Question	Yes	No	Note
Finance	19. Can you meet all capital maintenance costs?	Y	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	20. Can you meet all day-to-day running costs?	Y	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	21. Will you use the asset to generate income?	<input type="checkbox"/>	N	<i>If 'yes' your application should provide further details</i>
	22. Will any third party be assisting with the costs?	<input type="checkbox"/>	N	<i>If 'yes' your application should provide further details</i>
	23. Do you have any contingency funds?	Y	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>

	Question	Yes	No	Note
Management	24. Will you manage the asset?	Y	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
	25. Will a management committee be set up?	<input type="checkbox"/>	N	<i>If 'yes' your application should set out how this will work</i>
	26. Will users of the asset be involved?	Y	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	27. Will someone be employed to manage the asset?	<input type="checkbox"/>	N	<i>If 'yes' your application should set out how this will work</i>

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Salisbury CP

Macklin Road Play Area

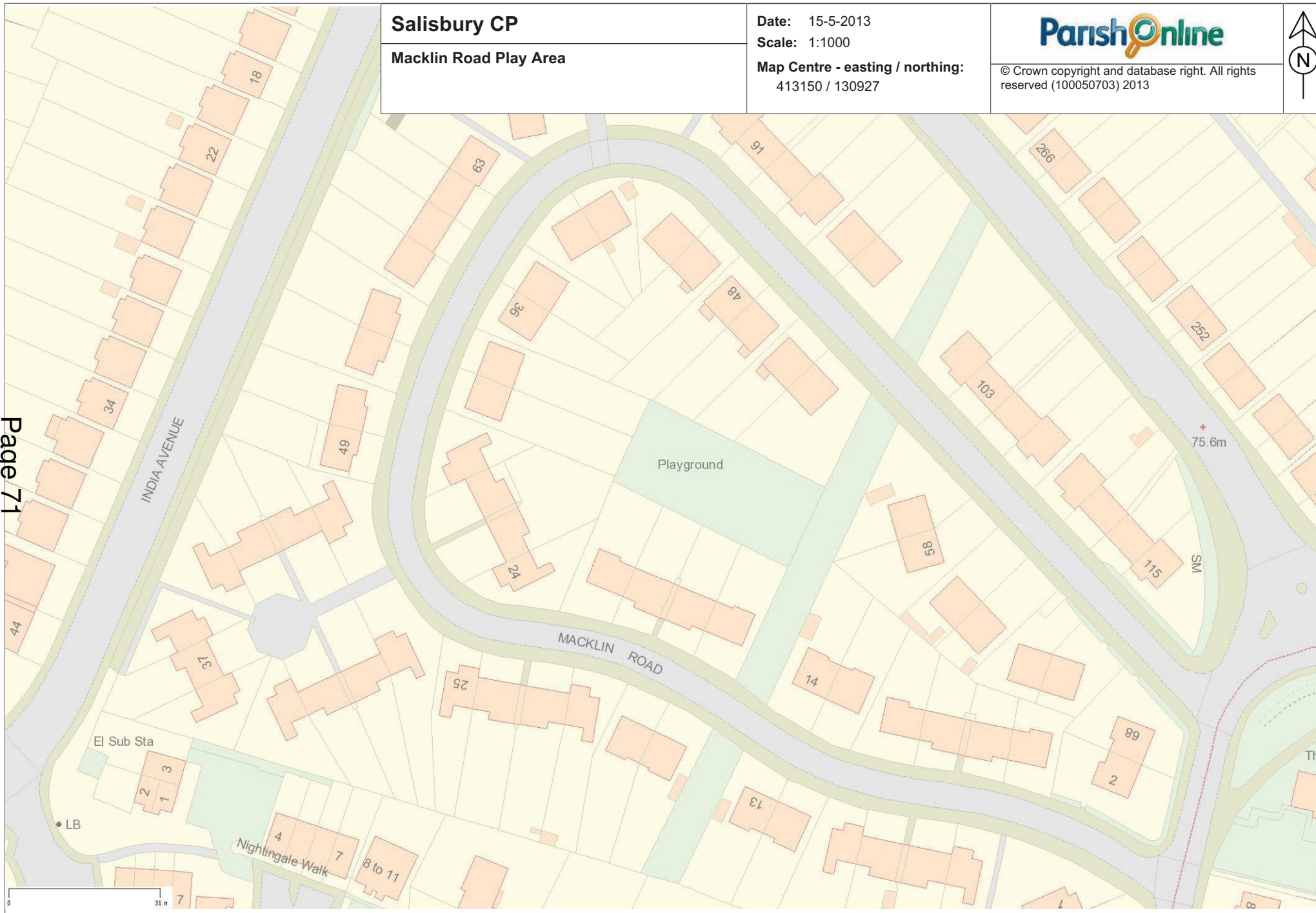
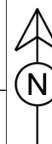
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Salisbury CP

Macklin Road Play Area

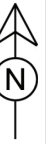
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Salisbury CP

Macklin Road Play Area

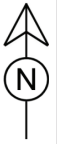
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